



STRINGS MUSIC FESTIVAL

Stage Manager

Organization

Strings Music Festival presents innovative programs of distinctive classical and popular contemporary music to the surrounding community of Steamboat Springs, Colorado and its visitors. Our intimate and friendly setting attracts people of all ages and backgrounds, and we enhance the cultural, educational, and entertainment experiences of our audience. No other organization brings world-class musicians to Northwest Colorado, creating the opportunities of a large city in a rural culture.

The summer festival season features popular contemporary music, classical programs, youth and family concerts, and free community programs. Outside of the summer, Strings provides concerts as well as Strings School Days, a youth music education program. Strings Music Festival hosts over 100 events yearly, reaching over 26,000 audience members, and provides more than half of events at no cost. The festival's annual budget is \$3 million.

Position

Strings Music Festival seeks part-time Stage Manager, reporting to Technical Director

Key Accountabilities

- Represent the venue with a positive, professional attitude to touring artists
- Maintain the cleanliness and safety of the stage, backstage, and set
- Support the artists' load in, load out, show run
- Keep the show or rehearsal schedule timely to the best of his or her ability

Roles & Responsibilities

- Ensure the backstage and stage areas are clean and dry prior to artist arrival
- Be ready and on call to supply artists, visiting and house technicians as directed
- Assist with load in and load out, as directed by Strings Production Leader
- Be present and attentive during sound checks, rehearsals and performances
- Call the show, flexing to the artists and front of house needs, as directed by Strings Technical Director

- Maintains the general order and rules of the facility for all visiting artists and technicians
- Mitigate incidents and accidents as well as call emergency services, according to standard operating procedures (perhaps in conjunction with the front of house team)
- Advise the Technical Director of any visiting artist or technician concerns or requests not reflected in the day sheet and consult with Strings Production Leader for all advance information

Experience & Qualifications

Required:

- An authoritative, direct and amenable persona.
- A minimum of four years of applicable professional experience, or a combination of related education and experience.
- Strong organizational, logistical and communication skills.
- Punctuality and a strong work ethic.
- The ability to work evenings and weekends
- Proven track record that demonstrates a work style that is highly collaborative and welcomes working in a small team environment.

Preferred:

- A knowledge of the community of Steamboat Springs, Colorado.
- Readily accessible and communicative by phone, text and email.
- First Aid/ CPR Certified or higher [will be certified within 6 months on the job]

Compensation

\$25 per hour.

How to Apply

Please email cover letter, resume, and references to jobs@stringsmusicfestival.com and address to Technical Director, Smitty Bell. No phone calls please. Strings Music Festival is an Equal Opportunity Employer.

Strings Music Festival is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, genetic information, age, veteran or military status, gender identity or expression, sexual

orientation, marital status, parenthood, mental or physical disability, or any other basis protected by local, state, or federal laws.