

Front Desk/Box Office Strings Music Festival

Position

Strings seeks a Front Desk/Box Office employee. 25-40 hours per week, based on candidate's preference. \$13.50+ per hour based on experience and qualifications. Strings offers a competitive benefits package for full-time employees.

Roles & Responsibilities

1. Greet customers who enter office and direct to appropriate staff.
2. Sell tickets, merchandise, and wholesale orders.
3. Manage Box Office/general Strings email accounts and direct to appropriate staff.
4. Perform additional duties as assigned.

Experience & Qualifications

Required:

- High school diploma/GED or higher.
- Experience in customer service and handling cash and credit card transactions.
- Strong communication skills.
- Ability to work evenings and weekends, especially during the summer festival season.
- Ability and desire to work in a small team environment.

Preferred:

- Associate's degree or higher from an accredited university or college.
- An appreciation and knowledge of music.

How to Apply

Please send resume to Leslie Morace at jobs@stringsmusicfestival.com. No phone calls please. Strings Music Festival is an Equal Opportunity Employer.

Organization

Strings Music Festival presents innovative programs of distinctive classical and popular contemporary music to the surrounding community of Steamboat Springs, Colorado and its visitors. Our intimate and friendly setting attracts people of all ages and backgrounds, and we enhance the cultural, educational, and entertainment experiences of our audience. No other organization brings world-class musicians to Northwest Colorado, creating the opportunities of a large city in a rural culture.

The summer festival includes a genre-spanning lineup featuring classical musicians from the nation's top orchestras and chart-topping popular contemporary artists, all of whom perform in an intimate, 570-seat Pavilion nestled at the base of Steamboat's mountains. Outside of our venue, we serve the community with a variety of free programs and an in-school education program called Strings School Days. In 2018, Strings Music Festival hosted 151 programs and performances, reached over 26,000 audience members, and provided 56% of events at no cost. The festival's current annual budget is \$2.5 million.